

MINUTES OF LANGDON PARISH COUNCIL
East Langdon Village Hall
21 March 2011

Present: Cllr C Shaw (Chairman), Cllr J Beer, Cllr S Craft, Cllr J Dyer, Cllr R Walters, Cllr J Watson, The Clerk, District Cllr I Ward and five members of the public.

1. **DECLARATION OF INTERESTS** There were no declarations of interest.
2. **APOLOGIES** There were apologies from District Cllr P Watkins, County Cllr S Manion and Community Warden Mr G Guillou-King.
3. **MINUTES** The minutes of the meeting held on 21 February 2011 were accepted as a true record.

Proposed: Cllr Watson
Seconded: Cllr Shaw

The minutes of the extraordinary meeting of 10 January 2011 were also accepted as a true record.

Proposed: Cllr Craft
Seconded: Cllr Shaw

4. MATTERS ARISING

Parish Plan The Parish plan will be launched at an open meeting on Monday 28 March at 7.30pm. Details have been published in the newsletter.

Street Lighting Details of the position and ownership of lighting in the parish have been received. Following discussion it was agreed that members will grade the lighting in their own areas and report to the next meeting indicating those which are considered to be of strategic importance.

Defibrillator The Ambulance Trust has not responded to a request for a speaker at the Annual Parish Meeting and it was agreed there will be no further discussion on the subject until a later date.

Annual Parish Meeting Mr Hugh Edwards, a consultant from Jeans Homes, has agreed to speak at the meeting. It was suggested that Guston Parish Council be invited.

Notice boards The viability will be explored of repairing either the old notice board from Martin Mill or the current one at Martin.

Wind Turbine Airvolutionenergy have withdrawn their application to erect a wind turbine.

Community Transport Scheme ACRK has produced an informative file on the topic which could be of value to a parish plan. *(Given to Cllr Walters)*

Seat ceremony It was agreed that the dedication of the memorial seat would take place before a council meeting and Monday 20 June was suggested.

5. **REPORTS FROM COUNTY AND DISTRICT COUNCILLORS AND OTHER EXTERNAL AGENCIES**

District Cllr I Ward advised members of the meetings that are being held to move forward the sharing of work with Shepway District Council and also to ratify the Whitfield Special Planning Document.

District Cllr Ward informed the meeting that he would not be standing for re-election and the chairman thanked him for his support and for championing the parish especially during the wind turbine period.

6. **CORRESPONDENCE**

DDC – Town & Parish Council elections Members were advised of the timetable for the elections on 5 May 2011.

KCC -

- i) Rural Broadband A £1.5 million fund has been launched to help rural communities benefit from high speed broadband. Questionnaires have been distributed throughout the parish in the newsletter so that need and financial advantage to the community can be assessed and a bid submitted by 14 April.
- ii) Inclusive Design & Placemaking: Supplementary Guidance Comments are invited on the document which applies to access for the disabled on arrival at buildings or public spaces in the public realm.
- iii) Consultation – potential changes made by Cabinet to the A-board Licence KCC proposes to no longer licence A-boards but to expect that businesses will follow a set of reasonable requirements to ensure the safety of pedestrians and motorists.
- iv) The Explore Kent Walking Festival will take place from 18 July – 7 August.
- v) The revised Statement of Community Involvement 2011 setting out how the community will be engaged in the preparation of the Minerals and Waste Development Framework and how the community will be consulted on planning matters that are determined by the county council was adopted on 14 January 2011.
- vi) Spring Pothole Blitz A grant of £2.5million will help with the repair of the county's 5,000 mile road network following one of the coldest and most damaging Decembers on record. There will be more preventative measures carried out this year and investment to reduce the cost of repairs in the future.

KALC – The Parish News will be available electronically in the new financial year.

ACRK –

- i) Rural News will be going digital from April.
The Kent Community Rail Partnership Annual Stakeholder meeting will be held at County Hall on 30th March from 14.00 – 16.00.
- ii) Retail Services in Kent An event to discuss the future of village shops, post offices and pubs in Kent will be held on 11 May at Lenham Community Centre from 7.15pm – 9.30pm.

CPRE – The Dover newsletter has been received.

PORCHLIGHT – A poster will be displayed for the Change a Future Campaign.

CLERKS & COUNCILS DIRECT – The March newsletter has been received.

7. FINANCE

Approval of payments

Clerk's salary (2 months)	£ 377.93
Clerk's expenses (Feb – March)	£ 25.92
Clerk's computer allowance (2010 - 2011)	£ 110
Clerk's broadband allowance (2010 – 2011)	£ 115.13
East Langdon Village Hall (Post Office Support final payment)	£ 55
Langdon Playing Field Association (insurance)	£1170
Cllr C Shaw (Chairman's allowance)	£ 100
R Walters (Public donations for seat)	£ 224
East Langdon Cricket Club (Grant)	£ 400
St Augustine's Church (Grant)	£ 400
Langdon Playing Field Association (Grant)	£ 100
Mrs J Miller (Shelving for W Langdon phone box)	£ 17.98

Proposed: Cllr Craft

Seconded: Cllr Watson

Quarterly finance statement

The quarterly statement was circulated and discussed. It was agreed that the money that was ring fenced for the wind farm will be reviewed at the June meeting.

Appointment of External Auditor

Jackie Bellard has been appointed as external auditor.

Appointment of Internal Auditor

It was agreed that Mrs Julie Pamplin should be invited to carry out the internal audit and that she should be offered a fee of £50.

PAYE registration

All councils are now required to register for PAYE. It was agreed that Miss Hilary Barkaway be appointed to deal with PAYE matters for the council. Charges in the first year are expected to be in the region of £100 and the clerk offered to draw her salary every three months to reduce costs.

Proposed: Cllr Dyer

Seconded: Cllr Craft

8. PLANNING

PLANNING APPLICATION (Listed buildings and conservation areas)

DOV/11/00163 Installation of replacement windows and doors and associated internal and external alterations

Location: Langdon Court, East Langdon

The council has no objections.

9. **REPORTS FROM OTHER BODIES**

Lengthman's Report Extensive repairs have been carried out by KHS to The Street in East Langdon. This will be followed by a top dressing to the whole of The Street in May.

There has been no progress with the repair to the light opposite The Ugly Duckling.

Playing Field Committee Repairs to the playing field have been carried out by a working party who have filled in the holes and put down grass seed.

A meeting has been held to discuss the celebration of the Royal wedding. The school will hold a celebration during the afternoon of Thursday 28 April to which members of the community will be invited. It is suggested that there will be an informal get together of families for picnics on the playing field on Friday 29 April, the day of the wedding.

10. **ANY OTHER BUSINESS**

Post box A member of the public suggested that it would be helpful to have a post box outside the village hall into which correspondence for the attention of the Parish Council could be placed.

11. **NEXT MEETING** The next meeting will be held at 7.00 pm on 18 April 2011 in East Langdon village hall.

The meeting closed at 9.10 pm.

Signed.....

Date.....