

**MINUTES OF LANGDON PARISH COUNCIL**  
**East Langdon Village Hall**  
**20 June 2011**

Present: Cllr C Shaw (Chairman), Cllr S Craft, Cllr J Dyer, Cllr A Minns, Cllr R Walters, The Clerk, County Cllr S Manion, District Cllr K Morris and two members of the public.

1. **DECLARATION OF INTERESTS** Cllr Walters declared an interest in agenda item 9ii and took no part in the discussion.
2. **APOLOGIES** There were apologies from District Cllr P Watkins and Cllr J Watson (unwell).
3. **MINUTES** The minutes of the meeting held on 9 May 2011 were accepted as a true record.

**Proposed: Cllr S Craft**  
**Seconded: Cllr A Minns**

4. **MATTERS ARISING**

Parish Plan Cllr Walters reported that the steering group has met three times and steady progress is being made with the development of a questionnaire.

Street lighting The light opposite the Ugly Duckling has been repaired.

Notice boards The notice boards at East and West Langdon need an application of wood preserver. Cllr Shaw will purchase the materials.

Seat ceremony Rev Diane Fawcett is unable to attend at 7.00pm on 18 July and the seat will now be dedicated by Rev Roger Broughton. Cllr Walters will invite residents living around The Green and the clerk will invite Mr David Macintyre and family.

Telephone boxes Langdon Primary School is keen to use the telephone box for displays of work. Book sales are doing well at West Langdon with over £25 being raised to date for village hall funds. BT has issued a new contract for the electricity supply and it was noted that there must be no interference with the supply without permission from BT. Both boxes need painting and Cllr Shaw will contact the supplier.

Postal deliveries Royal Mail has advised that they are unable to guarantee a delivery time and that deliveries normally take place between 7am and 4pm in rural areas. It was noted that there had been an improvement in the service since the original concerns were raised.

Ducks Cllr Dyer will enquire into the cost of building a duck house for the pond should the need arise.

Village signs It was agreed that consistency with the siting of village signs is required within the villages. Annaliese Mortlock from KHS will be invited to inspect the signs together with the lengthman.

Councillor vacancy There continues to be a vacancy.

Superfast Rural Broadband Langdon was unsuccessful with the bid for Superfast Broadband but further applications will be made. During discussion it was noted that Ringwould and Kingsdown are also interested in acquiring an improved

service. County Cllr Manion indicated that he would support a further application.

Whitfield development The application for the construction of a new “Village Centre” DOV/10/1011 had been withdrawn from the DDC planning Committee agenda for May for legal reasons and will be considered at the June meeting.

## 5. **REPORTS FROM COUNTY AND DISTRICT COUNCILLORS AND OTHER EXTERNAL AGENCIES**

County Cllr S Manion updated the meeting on the implications for the parish of the KCC Minerals and Waste Development framework. Whilst there is no immediate impact on the area there are proposals for Richborough and Pike Road industrial Estate.

Discussions on the future of the Pfizer site are ongoing.

District Cllr K Morris advised the meeting of changes in the mix of policing in the area and this will be a topic on the agenda for the North and West Dover Forum meeting on 28 June.

## 6. **CORRESPONDENCE**

### DDC –

i) In response to an enquiry, Paul Francis has advised that planning permission is not required for most single storey extensions less than 3 metres out from the back wall. Work that might need consent can be viewed on the interactive house in the Planning Portal.

ii) A meeting of Dover North and Dover West Neighbourhood Forum will be held at 6.00pm on Tuesday 28 June at Whitfield and Aspen School.

### KCC -

i) Consultation is open on the Minerals and Waste Development Framework. It was felt that there was insufficient information of substance on which to comment.

ii) Grant applications are invited for the Member Community Grant, Local Schemes Grant and Small Community Capital Projects Grant.

iii) A newsletter of the Health overview and Scutiny Committee has been received from County Cllr Chard together with notice that an update on NHS maternity services in East Kent would be heard at a meeting on 22 July.

iv) A summary of proposed changes to KCC charges for adult social care services has been received.

KHS - The next Parish and Town Council Seminar will be held on 11 July at 9am at the Ashford depot.

KALC – The minutes of the January committee meeting have been received.

ACRK – Details of the Crown Charitable Fund, the Brook Trust Fund and the Phillips Fund have been received together with the June edition of Rural News.

### CPRE –

i) Countryside Voice outlined a campaign to clean up railway stations.

*(Given to Cllr Walters)*

ii) Members guide 2011 has been received. *(Given to Cllr Shaw)*

CLERKS & COUNCILS DIRECT – The newsletter contained an article on the implications of the abolition of the Audit Commission.

BARTLETT TREE EXPERTS – A letter of introduction will be placed on file.

STEVE SHAW – Leiston Town Council have drafted a Proposal Pursuant to the Sustainable Communities Acts 2007 and 2010 following a planning application from Tesco. Following discussion it was agreed that the proposal was reasonable, measured and modest in demands and deserved support.

G DANIEL – An email has been received expressing concern about the overgrown vegetation on a lane in West Langdon. It was noted that the trees are the responsibility of the landowner but that the verges have now been cut.

DOVER TOWN COUNCIL Dover and Deal Fairtrade steering groups would like to see the whole of Dover District accredited as Fairtrade. In discussion it was agreed that there are too few activities in the parish for which this is relevant but that some goods are available on occasion from a Saturday market stall in the village hall.

## 7. FINANCE

**Presentation of accounts year ending 31<sup>st</sup> March 2010** The accounts for the year ending 31 March 2011, copies of which are attached, were approved.

**Proposed: Cllr J Dyer**  
**Seconded: Cllr R Walters**

**Internal Auditor's report** The internal auditor was satisfied that all financial arrangements were satisfactory and there were no recommendations for action.

In discussion it was agreed that payments such as grants to organisations should be sent with a receipt letter to improve the paper trail for accounting purposes and that the chairman should sign off the clerk's expenses in the interests of transparency.

**Annual governance statements** It was agreed that the requirements of the Audit Commission had been met during the year 2010/2011

### Approval of payments

Clerk's salary (3 months)	£537.42
Clerk's expenses (April - June)	£ 82.87
HM Revenue & Customs (PAYE)	£ 48.00
ACRK (subscription)	£ 35.00
CPRE (subscription)	£ 29.00
Mrs J Pamplin (internal auditor fees)	£ 50.00
Mr B Simmons (materials for repair to Martin notice board)	£ 89.70

### Receipts

HM Revenue & Customs (VAT Refund)	£417.60
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**Proposed: Cllr J Dyer**  
**Seconded: Cllr R Walters**

### Quarterly finance statement

The quarterly statement was circulated and discussed.

8. **IT EQUIPMENT** There was some discussion relating to the equipment that might be needed to access DDC planning applications from July 2011. It was agreed that further information is needed and Cllr Shaw will contact DDC. St Margaret's will also be asked about their experiences in the pilot scheme.

9. **PLANNING**

**PLANNING APPLICATIONS**

**DOV/11/00330** Erection of a pitched roof.

**Location:** Sunnyside, Guston Road, East Langdon

A decision was made between meetings under Section 6 Standing Orders. The Council had no objections and commented, "The Council has no objections as the roof is at the rear of the building."

**DOV/11/00399 (Listed Buildings and Conservation Areas)** Alterations to external windows and doors together with internal alterations to ground floor.

**Location:** The Old Vicarage, The Street, East Langdon

A decision was made between meetings under Section 6 Standing Orders. The Council had no objections and commented, "The proposed conversion will improve the internal utilisation with minimum change to the rear exterior appearance."

**DECISIONS BY DOVER DISTRICT COUNCIL**

**DOV/11/00290** Part retrospective application for the installation of a flue, creation of a vehicular access and excavation works together with the re-building of boundary wall

**Location:** Cosy Nook, The Street, Martin

Permission refused.

**KCC/DO/0188/2011** Creation of a fenced-in external play area and the alteration of 2 window openings to form door openings

**Location:** Langdon Primary School, The Street, East Langdon CT15 5JQ

Permission granted.

**DOV/11/00163** Installation of replacement windows and doors and associated internal and external alterations

**Location:** Langdon Court, East Langdon

Permission granted.

10. **REPORTS FROM OTHER BODIES**

**Lengthman's Report** Top dressing of The Street in East Langdon has been carried out. The Green also seems to be less prone to flooding at present.

**Playing Field Committee** Two replacement picnic tables have been purchased and these will be security marked before being bolted into position.

The AGM will be held on Monday 27 June.

**Village Hall Committee** The security and car park lights will be installed by a local contractor.

The chairman commented on the successful concert that was given at St Augustine's Church by The Julian Trio on 11 June.

11. **ANY OTHER BUSINESS**

Footpaths The chairman requested that members who use the public footpaths monitor the condition of same and check on items such as salt bins.

12. **NEXT MEETING** The next meeting will be held at 7.30 pm on 18 July 2011 in East Langdon village hall.

The meeting closed at 9.35 pm.

Signed.....

Date.....