

MINUTES OF LANGDON PARISH COUNCIL
West Langdon Village Hall
14 May 2012

Present: Cllr C Shaw (Chairman), Cllr S Craft, Cllr A Minns, The Clerk and six members of the public.

1. **DECLARATION OF INTERESTS** There were no declarations of interest

2. **ELECTION OF CHAIRMAN, VICE CHAIRMAN AND REPRESENTATIVES**
 Cllr Shaw was re-elected as chairman.

Proposed: Cllr S Craft
Seconded: Cllr A Minns

 Cllr Minns was elected as vice-chairman.

Proposed: Cllr C Shaw
Seconded: Cllr S Craft

 Cllr S Craft was elected unopposed as Lengthman for the Parish.

Proposed: Cllr A Minns
Seconded: Cllr C Shaw

 It was agreed that a KALC representative would not be appointed but attendance at meetings would be shared among members.

3. **APOLOGIES** Cllr R Walters, District Cllr P Watkins, District Cllr K Morris, PCSO G Faulkner and Community Warden G Guillou-King.

4. **MINUTES** The minutes of the meeting held on 16 April 2012 were accepted as a true record.

Proposed: Cllr A Minns
Seconded: Cllr C Shaw

5. **MATTERS ARISING**
Jubilee Celebrations A further meeting has been held and it was pleasing that additional volunteers have come forward to help with food. A letter giving the programme for the day has gone to all households, the road closure has been confirmed and a TEN has been applied for.
Councillor vacancy There continues to be a vacancy.
Cosy Nook There was no further information available and it was agreed that a letter would go to District Cllr Watkins to seek an update on the situation.

6. **REPORTS FROM COUNTY AND DISTRICT COUNCILLORS AND OTHER EXTERNAL AGENCIES**
East Langdon Village Hall Cllr Shaw reported that there are now six committee members and the AGM will be held on Monday 11 June 2012. It has been agreed that repairs to the roof are now a priority and applications for grants will be made.

7. CORRESPONDENCE

KCC –

- i) It was noted that a special KCC legal Service has been set up to which Parish Councils can choose to subscribe.
- ii) Responses are invited to a consultation on the Commissioning Plan for Education Provision 2012 – 17. During discussion concern was expressed that the data for Guston and Langdon schools has been combined and that the preferred size of school is one with at least four classes which would pose a threat to Langdon. In the Parish Plan Questionnaire, the school was clearly identified as a valuable asset to the community. Cllr Shaw will prepare a draft response to the document.

KALC –

- i) The lack of a permanent venue for Dover KALC is a matter for concern and led to the AGM being postponed. The chairman, Cllr Keith Gowland, hopes to visit all member councils in the coming year.
- ii) An update has been received on the demise of the Standards Framework (2000) and the implementation of a new code of conduct.
- iii) Draft responses to the consultations on the Kent Freight Action Plan and Kent Forum housing Strategy have been prepared. There was discussion about safety issues arising from lorries parked badly in lay-bys and Cllr Minns agreed to forward these concerns together with other observations to KCC, copy to KALC. Members welcomed the KALC response to housing and especially the concerns raised about water supply.

CPRE – The current issue of Fieldwork has been received. *Given to Cllr Shaw.*

ACRK – Rural news gave the date of the next ESF Community Grants Information Day as 13 July 2012 at Lenham Community Centre.

CASE - Lottery funding has been obtained which will allow network meetings to continue. An update was provided on the work of the Dover Adult Strategic Partnership which will be looking at project work with agencies dealing with obesity, diabetes and COPD.

Clerks and Councils Direct – The May newsletter has been received

8. EMERGENCY PLANNING

After some discussion, it was agreed that the subject will become an agenda item later in the year when Cllr Minns will have had the opportunity to scrutinise the recommended template and simplify it to suit this community. It was noted that both the school and Velcourt will have emergency plans complete with contact numbers.

9. FINANCE

Presentation of accounts year ending 31st March 2012 The accounts for the year ending 31 March 2012, copies of which are attached, were approved.

Internal Auditor's report The internal auditor was satisfied that all financial arrangements were satisfactory and there were no recommendations for action.

Annual governance statements It was agreed that the requirements of the Audit Commission had been met during the year 2011/2012

Proposed: Cllr S Craft
Seconded: Cllr A Minns

Approval of payments

Mr C Shaw (Purchase of A3 printer and inks)	£188.96
Running Imp International Sports Ltd (Jubilee goods)	£ 72.65
Broker Network Ltd (Parish council insurance)	£297.10
Mrs J Pamplin (Internal audit fee)	£ 50.00
KALC (Fees for Clerk's Training Day)	£ 72.00

Receipts

VAT Refund	£367.07
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Proposed: Cllr S Craft
Seconded: Cllr A Minns

10. PLANNING

PLANNING APPLICATIONS

DOV/12/00279

Proposal: Erection of a single storey side extension (existing extension to be demolished)

Location: Martin Farmhouse, The Street, Martin CT15 5JL

The council has no objections and commented: The Council positively supports the application. The existing extension is clearly unhygienic and, with its lack of insulation, has a high carbon footprint. The proposal is a sensible solution and will ensure that the property remains in a habitable state.

DECISIONS BY DOVER DISTRICT COUNCIL

DOV/12/00214

Proposal: Erection of a single storey side and rear extension

Location: 36 Westside, East Langdon, CT15 5JG

Permission granted.

11. ANY OTHER BUSINESS

Cutting of grass verges Cllr Minns expressed concern that the wire along Waterworks Lane is being obscured by greenery and cutting of the verges will be difficult. It was noted that the matter had been raised at the March meeting when it was to be reported to KHS. An update will be requested.

West Langdon Signs Concern was expressed that the hydrant sign has been attached to the West Langdon village sign. A letter will be sent to Veolia requesting that the hydrant sign be situated in a less sensitive position.

Mr Miller reminded members that a request had been made in 2011 for a West Langdon sign to be placed at each end of the village. The chairman advised that village signs had been a topic in the parish plan questionnaire and that the Council had included the item in the budget for 2012/2013.

- 12. NEXT MEETING** The next meeting will be held at 7.30 pm on 18 June 2012 in East Langdon village hall.

The meeting closed at 9.35 pm.

Signed.....

Date.....