

**MINUTES OF LANGDON PARISH COUNCIL**  
**East Langdon Village Hall**  
**18 January 2016**

Present: Cllr C Shaw (Chairman), Cllr S Craft, Cllr J Dyer, Cllr A Minns, Cllr B Price-Stephens, Cllr J Watson, The Clerk, County Cllr S Manion and 4 members of the public

1. **DECLARATION OF INTERESTS** There were no declarations of interest.
2. **APOLOGIES** Apologies for absence were received from District Cllr P Watkins, District Cllr K Morris and Community Warden L Kidd.
3. **MINUTES** The minutes of the meeting held on 21 December 2015 were accepted as a true record.

**Proposed: Cllr J Watson**

**Seconded: Cllr J Dyer**

4. **MATTERS ARISING**

Street Lighting in Martin Mill Cllr Shaw has surveyed the lights in the parish and reported the five that are not working. A map showing the position of the 39 lights has been produced including information on the deficient equipment and a copy will be sent to DDC

Fly a Flag for the Commonwealth 2016 It was agreed that the flagpole will be erected on East Langdon village green, that the school will be invited to attend and a pupil selected to read the Commonwealth Affirmation and raise the flag. The ceremony will be held at 10.00am on Monday 14 March 2016.

Refugee Crisis A database has been set up by the St Margaret's Benefice in order that interested parties can be contacted readily when the need arises and invited to donate through LeisureFayre. There is no further information available at present concerning the Syrian families who will be relocated to the Dover area.

5. **REPORTS**

County Cllr Manion reported that work continues on KCC's budget for 2016/17. The county is permitted to raise an additional 2% for social care to cover increased staffing costs in addition to a basic 1.99% increase. Discussions have continued regarding the Operation Stack proposals. The proposed lorry park will be available for overnight parking when Operation Stack is not functioning and it is hoped that this will relieve the pressure on villages currently affected by "fly-parking."

Community Warden The Warden drew attention to the Winter Intervention Support Kent programme that offers support to those at risk during cold weather.

PCSO Skirrow is monitoring the playing field during late shifts. She has requested that all reports of crime however minor are reported by phoning 101.

6. **HEALTH AND SAFETY** Broken glass from the vandalised noticeboard in the playing field has now been cleared. The lack of street light in the area of the station and on Hollands Hill constitutes a health and safety issue.

## 7. CORRESPONDENCE

### DDC –

- i) Details have been received of beacon lighting celebrations to mark the Queen's 90<sup>th</sup> birthday on 21 April 2016.
- ii) Consultation opens on 21 January on DDC's Statement of Community Involvement which sets out the ways in which the public can be informed and comment on decisions about plan-making and planning applications.

KCC – Comments are invited on proposed further modifications to the Kent Minerals and Waste Local Plan.

### KALC –

- i) The Dover Area committee meeting will be held on 27 January at the Phoenix Centre starting at 7.30pm to include a presentation by Chief inspector Stephen Barlow, the Dover Area Police Commander.
- ii) The closing date for the receipt of nominations for community awards is Friday 29 January.

CLERKS & COUNCILS DIRECT – The newsletter has been received.

## 8. FINANCE

### Approval of payments

#### Chq no.

937	Mr A Minns – purchase of A3 laminator	£13.99
938	Anthony Hyde – printing of Jazz Evening fliers	£30.00

#### Receipts

Bank interest	£ 1.22
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**Proposed: Cllr B Price-Stephens**

**Seconded: Cllr J Watson**

### Budget 2016-2017

i) To consider an increase in the clerk's salary from SCP27 to SCP28. The increase was agreed unanimously.

**Proposed: Cllr B Price-Stephens**

**Seconded: Cllr J Watson**

ii) To consider the draft budget for 2016-2017

It was agreed that:

- a) the budget for the computer back-up service be increased to £60 to take account of anticipated price rises by EiS
- b) the budget for Parish Council insurance be increased to £350 as the three year agreement with Came & Co. ends in June 2016.
- c) the budget for the playing field inspection be increased to £200 to take account of the new play equipment.
- d) the budget for newsletter printing be increased to £200 as the previous printing service at KCC is no longer readily available.
- e) the sum of £1500 be included in the budget as a contribution towards the introduction of a 20mph zone.

It was proposed and agreed unanimously that the budget, details of which had been previously circulated, be approved.

**Proposed: Cllr B Price-Stephens**

**Seconded: Cllr S Craft**

iii) To agree a date for grant applications from parish organisations. It was agreed that applications from local organisations should be submitted to the clerk by Friday 12 February.

### **Precept 2016-2017**

In discussion it was noted that the Parish Council has sufficient reserves to meet unplanned expenditure during the coming year. It is known that there will be an increase in council tax arising from both the KCC and Police budgets and it was agreed that there was no requirement for a further increase to fund the expenditure of the Parish Council. It was therefore proposed and agreed unanimously that a total resource requirement of £12,643 will be met by a grant from DDC of £226.89 and a precept of £12416.11 thus maintaining the current level of council tax.

**Proposed: Cllr B Price-Stephens**

**Seconded: Cllr S Craft**

## **9. PLANNING**

### **PLANNING APPLICATIONS**

**Town and Country Planning Act 1990 (as amended): Section 191**

**Town and Country Planning (Development Management Procedure)**

**(England) Order 2010**

**Proposal:** Certificate of Lawfulness (existing) for the continued use of building as a single residential dwelling

**Location:** Site at the former Piggery, Waterworks Hill, Martin, CT15 5H

**The Council recommends the certificate be refused;**

- Standard planning procedures have been bypassed
- The development is in a rural location
- Langdon Parish Council has concerns regarding compliance with building control.

### **DECISIONS BY DOVER DISTRICT COUNCIL**

**DOV/15/00449**

**Proposal:** Change of use and conversion of barn to residential dwelling, extension to barn (amended description)

**Location:** Site at Eastside Farm, The Street, East Langdon, Dover, CT15 5JF

**Permission granted but with an extended list of conditions.**

### **PLANNING ISSUES**

Cllr Minns reported on three sites in the parish where work is underway and for which there have been no planning applications. In discussion it was noted that some could be permitted developments that would be subject to building control. It was agreed that a request will be submitted to DDC that councils be advised of building control applications in the same way that they are advised of planning applications in order that they can be properly informed and in a position to deal with queries from parishioners.

## **10. REPORTS FROM OTHER BODIES**

Lengthman Potholes are on the increase; a survey will be carried out and the findings reported to KHS. Cllr Craft commented on the dangerous state of Archers Court Road in icy weather and requested that the gritting route be extended from Whitfield to the West Langdon Cross Roads.

**11. ANY OTHER BUSINESS**

The FB Pocket Orchestra Jazz Evening Fliers for the Jazz Evening on 12 February have been distributed around the parish.

Community Resilience and Emergency Planning Examples of plans drawn up by other small parishes will be researched in order that a suitable plan can be drawn up for Langdon.

Speaker for Annual Parish Meeting There were two suggestions; a representative from the Gurkhas and a speaker from Southern Water.

Room at Martin Mill station The Service Quality Auditor has been contacted to ask if the project is still active.

Operation Stack Cllr Minns briefed the meeting on the proposal to create a permanent lorry area adjacent to the M20 at Stanford. Copies of the consultation document were circulated and it was noted that responses are to be registered by midnight on Monday 25 January 2016.

**12. NEXT MEETING** Monday 15 February 2016 7.30pm at East Langdon.

The meeting closed at 9.40pm.

Signed.....

Date.....

