

**MINUTES OF LANGDON PARISH COUNCIL**  
**East Langdon Village Hall**  
**21 March 2016**

Present: Cllr C Shaw (Chairman), Cllr S Craft, Cllr J Dyer, Cllr A Minns, Cllr J Watson, The Clerk, County Cllr S Manion and 6 members of the public

1. **DECLARATION OF INTERESTS** There were no declarations of interest.
2. **APOLOGIES** Apologies for absence were received from Cllr B Price-Stephens (family matters), District Cllr P Watkins and Community Warden L Kidd (annual leave).
3. **MINUTES** The minutes of the meeting held on 15 February 2016 were accepted as a true record.

**Proposed: Cllr J Watson**

**Seconded: Cllr A Minns**

4. **MATTERS ARISING**

Street Lighting in Martin Mill There has been considerable activity at both district and county level regarding the lights that have been out for some time in the parish and the lamp post that was removed in Roman Road.

Room at Martin Mill Station No further information has been forthcoming. The possibility of providing hot drinks at the station was discussed enthusiastically following a suggestion from one of the new owners of The Old Lantern.

Speaker for Annual Parish Meeting Kent Surrey and Sussex Air Ambulance will provide a speaker.

Land at Roman Road The site has been visited by a Senior Investigation Officer who reported that there was no evidence that the caravan had been lived in. The site will be monitored.

Community Resilience and Emergency Planning The subject will be an agenda item at the June meeting.

Fly a Flag for The Commonwealth Day Cllr Minns reported that the children from Langdon School had carried out their duties in an exemplary manner on Monday 14 March.

Burnt out car The Community Warden had arranged for the removal of the car on Waterworks hill. It was noted that fly-tipping is persisting at the site and this will be reported.

5. **REPORTS**

County Cllr Manion reported that poor advertising resulted in low attendance by the public at a Neighbourhood Forum meeting in East Langdon Parish Hall on 15 March when transport topics were discussed.

KCC has received £52m from Icelandic Banks being the £50m invested before the financial crash of 2011 plus interest.

Kent will be participating in a government initiative to create a register of brownfield sites. Sites that have housed agricultural buildings will be included.

In response to a concern raised by Mr Pate about the varied and meaningless signs for Operation Stack, Cllr Manion indicated that standardisation is being explored.

Mr Hyde requested an update on repairs to the rail line between Dover and

Folkestone. Cllr Manion advised that work will be ongoing for 12 – 15 months but it is hoped to have the line open from September. A resilience scheme will be introduced diverting trains from Dover to Ashford via Canterbury to minimise future impacts.

Community Warden L Kidd reported an increase in dog fouling at various locations.

Kent Strategic Migration Practitioners' Seminar The Clerk reported on a seminar held at Canterbury Christchurch University on Wednesday 16 March when excellent and informed presentations were given on Health and Migration, the Syrian Resettlement Scheme, Unaccompanied Asylum Seeking Children and Reframing Migration Through an Asset Based Lens.

6. **HEALTH AND SAFETY** There were no matters arising.
7. **EAST LANGDON VILLAGE GREEN** The owner of the Old Vicarage, East Langdon, has suggested that some of the lower branches of the trees be removed to facilitate mowing and enhance the appearance of the village green. During discussion it was agreed that advice be sought from the tree officer at DDC but members were unanimous in their support for a proposal to raise the crowns of the trees.

**Proposed: Cllr A Minns**  
**Seconded: Cllr S Craft**

8. **CORRESPONDENCE**

DDC –

- i) The director of Governance and Monitoring Officer has issued helpful guidelines to publicity during the Police Commissioner Elections.
- ii) Consultation on DDC's Hackney carriage and Private Hire Licensing Policy is open until 26 April.
- iii) Comments are invited, by 6 May, on a proposed Indoor Sports Facility Strategy for the Dover District.

KCC –

- i) EiS has advised that parish and school websites are to be updated to a WordPress platform.
- ii) Consultation on the possible relocation of some KCC services from the Gateway to the Dover Discovery Centre will be open for comment until 12 June.
- iii) A review of KCC Funded Bus Services is underway and consultation will close on 15 May.

ACRK – An electronic version of Oast to Coast has been circulated.

KPFA – A request has been received and noted for a donation to a 90<sup>th</sup> Anniversary Appeal.

UKPN – UK Power Networks is looking to identify vulnerable residents who should be included in a Priority Services Register. It was agreed that an item will be considered for the next newsletter.

TOWER MINT Ltd – A sample has been received of a commemorative medal to mark the Queen's 90<sup>th</sup> birthday. Following discussion it was agreed that the occasion would not be celebrated formally in the parish.

CLERKS & COUNCILS DIRECT – The newsletter has been received.

AUDIOMINUTES Equipment has been developed to enable councils to keep a true record of proceedings now that members of the public are permitted to record meetings.

## 9. FINANCE

### Approval of payments

#### Chq no.

939	Clerk's salary (Jan – March)	£ 561.67
	Clerk's expenses (Jan – March)	£ 99.31
	Clerk's computer allowance (2015 – 2016)	£ 110
	Clerk's broadband allowance (2015 – 2016)	£ 180
940	HM Revenue & Customs (PAYE)	£ 140.40
941	Cllr C Shaw (Chairman's allowance)	£ 100
942	Anthony Hyde (newsletter printing)	£ 59.28
943	East Langdon Village Hall (P.O. support 2015 – 2016)	£ 260
944	St Augustine's church (Community Orchard maintenance)	£ 250
945	Langdon Playing Field Association (Grant)	£ 250
	Langdon Playing Field Association (Insurance)	£1018

#### Receipts

Bank interest	£ 1.14
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**Proposed: Cllr J Dyer**

**Seconded: Cllr S Craft**

**Quarterly financial statement** The quarterly financial statement was circulated and discussed. It was noted that, taking into account the allocated funds, there is a reserve of approximately £10,317.

The chairman proposed a vote of thanks to The Clerk for her work in managing and reporting on the finances throughout the year.

**Appointment of Internal Auditor** It was agreed that Mrs Julie Pamplin be invited to carry out the internal audit.

**Proposed: Cllr J Dyer**

**Seconded: Cllr J Watson**

**External Audit** Following advice from NALC, there was discussion relating to the merits of opt-in or opt-out of the Sector Led Body that has been created to procure external audit for smaller authorities. It was agreed that Langdon Parish Council will opt-in to the new arrangements.

### **Adoption of Terms and Conditions for Community Grant Applications**

Copies of the document having been previously circulated, it was proposed and agreed unanimously that the Terms and Conditions for Community Grant Application be adopted.

**Proposed: Cllr J Dyer**

**Seconded: Cllr A Minns**

### **Quotation**

A quotation from Hart Lee Tree Surgery Ltd for £192 to cut back the hedge along the road boundary of the village hall car park and fell three dead trees was considered and accepted.

**Proposed: Cllr S Craft**

**Seconded: Cllr J Watson**

**Langdon Primary School Grant Application** The school has indicated that they would welcome assistance with the purchase of furniture for the new cabin. A formal proposal will be tabled at the April meeting.

## 10. PLANNING

### **DECISIONS BY DOVER DISTRICT COUNCIL**

**Town and Country Planning Act 1990 (as amended): Section 191  
Town and Country Planning (Development Management Procedure)  
(England) Order 2010**

**Proposal:** Certificate of Lawfulness (existing) for the continued use of building as a single residential dwelling

**Location:** Site at the former Piggery, Waterworks Hill, Martin, CT15 5H

**Grant of Certificate of Lawful Use (Existing)**

The Certificate is granted for occasional use for residential purposes by an occupant or occupants that has / have a permanent residence elsewhere.

### **THE OLD LANTERN INN MARTIN CT15 5JL**

Members were given sight, by the new owners of the Inn, of an application to re-instate a shop that will provide a number of provisions and services for the local community. The proposal was welcomed by the council who considered it will serve to aid the viability of the building. The application has yet to be validated by Dover District Council

## 11. REPORTS FROM OTHER BODIES

**Lengthman** The Lengthman reported that the hedgerows have been cut. There is concern about continued flooding at a number of places in the vicinity of East Langdon village green. The soakaway has been drained but solid lumps of mud remain in the gully that will lead to further flooding.

**Playing Field** Resurfacing of the carpark is going out to tender and it is hoped that fast track funding can be sourced from The National Lottery.

**Village Hall** A response is awaited on tenders for the hall roof and an application will be made to the same fast track funding source. Mrs Miller suggested that a request for a gift of money be made to The Cleary Foundation.

## 12. ANY OTHER BUSINESS

**Toads** Mr Pate observed that the toad signs are irrelevant without an indication of the dates when the toads are at risk.

**Date of council meeting in May** It was agreed that the date be moved to Thursday 26 May to accommodate holiday arrangements. The meeting will be held at West Langdon.

## 13. NEXT MEETING Monday 18 April 2016 7.00pm at East Langdon Parish Hall to be followed by the Annual Parish Meeting at 7.30pm.

The meeting closed at 9.42pm.

Signed.....

Date.....